Request for Admission Application Fee Waiver

TO: DEAN/DIRECTOR OF ADMISSION AT 
NAME OF COLLEGE OR UNIVERSITY

STUDENT: Print or type the information requested below. You must personally sign the Certification Statement.

CERTIFICATION STATEMENT: I certify that I understand and meet all eligibility requirements to request an admission application fee waiver.

STUDENT’S NAME
STUDENT’S SIGNATURE

STUDENT’S ADDRESS
CITY
STATE
ZIP

AUTHORIZED OFFICIAL: Print or type the information requested below, and check the indicator(s) of economic need. You must personally sign the Certification Statement.

CERTIFICATION STATEMENT: I certify that the student named on this form is currently enrolled in the 11th or 12th grade at this school and meets the indicator(s) of economic need checked below.

AUTHORIZED OFFICIAL’S NAME
AUTHORIZED OFFICIAL’S SIGNATURE

AUTHORIZED OFFICIAL’S TITLE
AUTHORIZED OFFICIAL’S EMAIL

NAME OF SECONDARY EDUCATIONAL INSTITUTION OR ORGANIZATION
CEEB# OR PROGRAM #

ADDRESS
PHONE

ECONOMIC NEED: The student must meet at least one of the following indicators of economic need. Check all that apply. If no item is checked, the request will be denied.

- Family receives public assistance.
- Student is ward of the state.
- Student resides in foster home.
- Student is homeless.
- Student participates in free or reduced-price lunch program.
- Student participates in a federally funded TRIO program (e.g., Upward Bound).
- Family income is at or below the 2010 DHHS Poverty Guidelines listed in the chart below.
- Other request from high school principal, high school counselor, financial aid officer, or community leader:
  Given my knowledge of this student’s family circumstances and after reviewing the suggested guidelines below, I believe that providing the application fee would present a hardship. Explanation:

INCOME GUIDELINES:

For family units with more than 8 members, add the following amount for each additional family member:
- $5,610 for the 48 contiguous states, the District of Columbia and outlying jurisdictions.
- $7,020 for Alaska.
- $6,450 for Hawaii.

The “low-income individual” means an individual whose family’s taxable income for the preceding year did not exceed 150% of the poverty-level amount.

The figures shown under family income represent amounts equal to 150% of the family income levels established by the Census Bureau for determining poverty status. The poverty guidelines were published by the US Department of Health and Human Services in the Federal Register, Vol. 74, No. 14, January 23, 2009, pp.4,199-4,201, and the 2009 guidelines have been extended through 2010. They are subject to change at any time by Congress and the Administration.

2008 Exemptions = $3,500 per person
2008 Standard Deductions = $5,450 Single
8,000 Head of Household
$10,900 Married Filing Jointly

SCHOOL SEAL/STAMP

Last updated 03/10